



Lake Jackson Parks and Recreation Department
91 Lake Rd, Lake Jackson, TX 77566
979-297-4533 fax 979-297-0021

PARK RENTAL AGREEMENT

PLEASE CHECK	FACILITY	TIME	RENTAL FEE	DEPOSIT
	Dunbar Pavilion	Mon-Thu 7am-12am	\$60 / day	\$100
	Dunbar Pavilion	Fri-Sun 7am-12am	\$75 / day	\$100
	MacLean Pavilion	Mon-Sun 7am-12am	\$165 / day	\$150
	MacLean Food Service	Mon-Sun 7am-12am	\$110 / day	\$100
	Natatorium Party Room	Mon-Sun Hours vary	\$45 / 2 hrs Up to 10 people	\$30
	Outdoor Pool	Seasonal Hours vary	\$85 / 3 hrs Up to 75 people	\$85
	Shy Pond North Pavilion	Mon-Sun 8am-dusk	\$7.50 / hr	\$15
	Shy Pond South Pavilion	Mon-Sun 8am-dusk	\$7.50 / hr	\$15

Natatorium Rental Hours (rental time includes set-up & clean-up):

Monday – Friday _____ 1:30-3:30pm _____ 3:45-5:45pm _____ 6:00-8:00pm
Saturday _____ 8:30-10:30am _____ 10:45am-12:45pm _____ 1:00-3:00pm _____ 3:15-5:15pm
Sunday _____ 1:15-3:15pm _____ 3:30-5:30pm

Outdoor Pool Rental Hours:

Monday-Saturday _____ 8:00pm-11:00pm Sunday _____ 7:00pm-10:00pm

PLEASE PRINT CLEARLY

Date of Use: _____ Time of Use: _____ to _____ Est. Attendance: _____

Contact Person (Must be 18 or over): _____

Contact Phone: _____ Alt. Phone: _____

Mailing Address for Deposit Refund: _____

City: _____ State: _____ Zip: _____

Description of Event: _____

THE BACK OF THIS FORM MUST BE FILLED OUT COMPLETELY!

Failure to abide by rules could result in forfeiture of deposits and/or charges for damages.

Please initial by each listed item below:

1. ☐ Absolutely no sale of alcoholic beverages and no glass containers at any City facility.
2. ☐ The consumption or possession of alcohol is prohibited at all aquatic facilities. Participation in aquatic programs while under the influence of alcohol is not permitted.
3. ☐ Patrons may NOT drive or park on a track, grass or any other areas around pavilions, parks or facilities that is not designated for vehicles.
4. ☐ All patrons **must supply their own** trash bags and cleaning supplies.
5. ☐ Grounds must be left litter free, and all trash cans must be emptied into the provided dumpsters.
6. ☐ For Sunday rentals, key must be picked up before 6:00pm on Saturday (Recreation Center does not open until 1:00pm on Sundays).
7. ☐ Events with amplified music (live music, DJ, etc.) and/or alcohol being served or allowed, a Lake Jackson Police Officer is required to provide security at the expense of the renter of the facility (\$25 per hour per officer). **This fee must be paid 72 hours prior to the event in the form of cash or a money order.**
8. ☐ Any profanity through a p.a. system will result in the immediate closing of the reserved venue.
9. ☐ In accordance with the city ordinance Sec. 86-67 regarding sound amplification, noise levels **cannot exceed 80 decibels** anywhere inside the pavilion area, at any time.
10. ☐ All events are subject to inspection by the Lake Jackson Police Department.

Will there be amplified music at the event? ☐ YES ☐ NO

Will there be alcohol at the event? ☐ YES ☐ NO **Security Required?** ☐ YES ☐ NO

Will you have a moonwalk, waterslide or any other type of inflatable or ride? ☐ YES ☐ NO

Name of company you will be renting from? _____

A **certificate of liability** and a **State of Texas inspection certification** MUST be provided to The Recreation Center – Lake Jackson **within 14 days** of the scheduled function or applicant will lose moonwalk privileges at the designated event. Such liability certificate must list City of Lake Jackson as certificate holder at 91 Lake Rd., Lake Jackson, TX 77566. Commercial liability must read a minimum of \$1,000,000.00 (one million dollars) in coverage. Under descriptions, the appropriate functions must be listed and described such as types of rides, moonwalks, etc., placement of rides and date of scheduled event. **Initial** _____

Deposit Required	
Rental Fee Required	
Security Fee	
Additional Admission Fees (\$5 for adults, \$3 for children & seniors)	
Additional Lifeguards (\$25 for 76-100 OR \$50 for parties over 100)	
TOTAL AMOUNT DUE	

Your refund will be mailed within 3-4 weeks of your event. Any and all damage to city facilities due to rental may result in partial or total forfeiture of deposit. If damage exceeds deposit, you may receive additional billing. Signature designates applicant has read, understands and agrees to comply with the rules and the regulations stated. Failure to comply may constitute forfeiture of deposit. Applicant understands that the City of Lake Jackson is not responsible for any actions that take place during or resulting from this event and is immune from liability for any cause of action which may arise as a result of negligence of the City of Lake Jackson or any person involved with or attending this event. I agree to indemnify and hold the City of Lake Jackson harmless from all liability for the foregoing.

Signature: _____ Date: _____

FOR OFFICE USE ONLY

Employee Signature: _____ Date: _____ Receipt _____

Payment: Cash ☐ Check Number _____ Credit Card Visa ☐ MC ☐ Discover ☐ Conf # _____